

Mayor Bart Castleberry  
Clerk/Treasurer Denise Hurd  
City Attorney Charles Finkenbinder



**City Council Members**  
Ward 1 Position 1 – Andy Hawkins  
Ward 1 Position 2 – David Grimes  
Ward 2 Position 1 – Drew Spurgers  
Ward 2 Position 2 – Shelley Mehl  
Ward 3 Position 1 – Mark Ledbetter  
Ward 3 Position 2 – Spencer Hawks  
Ward 4 Position 1 – Theodore Jones Jr.  
Ward 4 Position 2 – Shelia Isby

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## Tuesday, February 24<sup>th</sup>, 2026 City Council Agenda

Conway Municipal Building, City Council Chambers  
1111 Main Street, Conway, AR 72032  
[www.conwayarkansas.gov](http://www.conwayarkansas.gov)

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<b>5:30 pm Committee:</b>	<b>State of the City – Mayor Castleberry</b>
<b>6:00 pm Council Meeting:</b>	City Council Meeting
<b>Call to Order:</b>	Mayor Bart Castleberry
<b>Roll Call:</b>	Denise Hurd, Clerk/Treasurer
<b>Minutes Approval:</b>	February 10 <sup>th</sup> , 2026
<b>Monthly Financial Report:</b>	December 31 <sup>st</sup> , 2025 January 31 <sup>st</sup> , 2026

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### **A. Community Development Committee: (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)**

1. Consideration to approve waiving all three readings for the ordinances on the February 24<sup>th</sup>, 2026, City Council agenda.
2. Resolution setting a public hearing to discuss vacating a portion of Bruce Street for the University of Central Arkansas.
3. Ordinance to approve the updated 2026 Permit Fee Schedule for Permits & Inspections Department.
4. Resolution to approve the bid and enter into an agreement for the Oak St & East German Lane Intersection Improvement for the Conway Transportation Department.
5. Consideration to approve a conditional use permit request to allow up to twelve (12) dwelling units per acre in the R-2 zone for property located at 3 Susan Lane.

### **B. Public Service Committee (Physical Plant, Parks & Recreation, & Sanitation)**

1. Resolution approving the submittal of a grant to AARP for the Parks & Recreation Department.

### **C. Finance**

1. Consideration to destroy obsolete records for the Finance Department.

***Adjournment***

# MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas  
Tuesday, 6:00 pm  
February 10, 2026

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Councilman Hawkins, Councilman Grimes, Councilman Spurgers, Councilwoman Mehl, Councilman Ledbetter, Councilman Hawks, Councilman Jones, and Councilwoman Isby. Also, present and acting: Mayor Bart Castleberry, City Clerk Denise Hurd, and City Attorney Charles Finkenbinder.

**Call to Order: Mayor Bart Castleberry**

**Roll Call: Denise Hurd, City Clerk**

**Minutes: January 13, 2026**

Councilwoman Isby made a motion to approve the minutes of the City Council meeting on January 13<sup>th</sup> as submitted. Councilwoman Mehl seconded the motion. The motion carried 8-0.

## **A. Public Hearing**

### **1. Consideration of an ordinance to adopt the use and operation of motorized E-Scooters and E-Scooter shared programs.**

Mayor Castleberry opened the Public Hearing. Troy Rice addressed the Council and showed a presentation outlining Chapter 8.82 of the Municipal Code regarding the use and operation of motorized E-Scooters and Scooter Share programs within the City of Conway. The Chapter covers rider requirements, parking and storage of the E-Scooters, permit and operator requirements, fees, and enforcement and penalties. There was discussion among the Council as to enforcement, and where the Scooters would be docked, and how that could be facilitated. Mr. Rice told the Council that each unit would be equipped with GPS which would provide such services as speed control and even cause the Scooters to cease operation in "no-ride" zones. Meagan Willis, a local small business owner that provides small numbers of E-Scooters for rent to private events, clarified that this process and code would not apply to those types of E-Scooter rentals, but only to those businesses providing Scooters to the public for public use. It was also clarified that these regulations would not apply to private citizens using their own scooters. There was no one present to speak for or against the matter. Mayor Castleberry declared the public hearing closed.

## **Report of Standing Committees:**

### **B. Community Development Committee (Airport, Community Development, Code Enforcement, Permits & Inspections, Transportation, & Planning & Development.**

#### **1. Resolution to name the pavilion at the Conway Expo & Event Center after the former Faulkner County Judge Jim Baker.**

**R-26-04**

Councilman Mark Ledbetter spoke to the Council and attendees regarding Judge Baker's lifetime accomplishments and contributions to Faulkner County and read Resolution R-26-04 declaring the pavilion at the Conway Expo Center to be hereafter named the Jim Baker Pavilion. A vote was called and the Resolution passed unanimously, 8-0.

#### **2. Consideration to approve waiving all three readings for the ordinances on the February 10<sup>th</sup>, 2026 City Council Agenda.**

Councilwoman Isby made a motion to approve waiving the three readings for the ordinances on the January 13<sup>th</sup>, 2026 agenda and Councilwoman Mehl seconded it. The motion carried 8-0.

- 3. Consideration to remove and dispose of equipment for the Conway Transportation Department.**  
Councilman Hawkins presented Item B3 to the Council. Jacob Reynolds with the Conway Transportation Department told the Council that these were items that were inoperative or no longer in service to the City. Councilman Hawkins made a motion to approve the consideration and Councilwoman Mehl seconded it. A vote was called and the motion carried 8-0.

- 4. Ordinance appropriating funds for additional 2026 paving projects for the Conway Transportation Department.**

**O-26-04**

Councilman Hawkins presented Item B4 to the Council. Jacob Reynolds told the Council that these funds were collected mainly from street cut fees and were to be appropriated from the revenue account to an expenditure account to be used by the Department. Councilman Spurgers made a motion to adopt the Ordinance and Councilwoman Isby seconded it. The Clerk called the roll with the following voting "Aye": Councilman Spurgers, Councilman Hawkins, Councilwoman Mehl, Councilman Jones, Councilman Hawks, Councilwoman Isby, Councilman Ledbetter, and Councilman Grimes. The Ordinance passed 8-0.

- 5. Resolution to approve the bid and enter into an agreement for the earthwork project for the Conway Transportation Department.**

**R-26-05**

Councilman Hawkins presented Item B5 to the Council. Jacob Reynolds told the Council that for many years they have used a parcel of land behind the Community Center to dig our shale, etc. for road projects. He said that they no longer have use of the parcel and this agreement would be with contractors to provide that type of material for in-house projects only. Councilman Spurgers made a motion to adopt the Resolution and Councilwoman Mehl seconded it. A vote was called and the motion carried 8-0.

- 6. Ordinance appropriating grant funds for the Connect Conway Project for reimbursement for the Conway Transportation Department.**

**O-26-05**

Councilman Hawkins presented Item B6 to the Council. Jacob Reynolds told the Council that these are funds received from the US Department of Transportation and asked that they be appropriated from the grants account to Engineering Services. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilman Grimes, Councilman Jones, Councilwoman Mehl, Councilman Ledbetter, Councilman Spurgers, Councilman Hawks, Councilwoman Isby, and Councilman Hawkins. The Ordinance passed 8-0.

- 7. Ordinance to accept and adopt Chapter 8.82 of the Municipal Code regarding the use and operation of motorized E-scooters and E-Scooter Share programs within the City of Conway.**

**O-26-06**

Councilman Hawkins presented Item B7 to the Council. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilman Ledbetter, Councilman Grimes, Councilman Hawkins, Councilman Jones, Councilwoman Mehl, Councilwoman Isby, Councilman Hawks and Councilman Spurgers. The Ordinance passed 8-0.

- 8. Ordinance to rezone property located at 3910 and 3920 Tyler Street from A-1 to R-2.**

**O-26-07**

Councilman Hawkins presented Item B8 to the Council. Anne Tucker with the Planning Department reminded the Council that this item was held in committee at the last meeting. Jermaine Orr of Orr Real Estate Holdings, LLC was present to address the Council. He stated that the rezone request was to enable the building of single family homes. Councilman Hawkins made a motion to adopt the Ordinance and Councilman Spurgers seconded it. The Clerk called the roll with the following voting "Aye": Councilman Hawks, Councilman Jones, Councilwoman Mehl, Councilman Hawkins, Councilman Grimes, Councilman Spurgers, Councilman Ledbetter and Councilwoman Isby. The Ordinance passed 8-0.

**9. Ordinance to rezone property located at 2125 College Avenue from O-3 to C-2.  
O-26-08**

Councilman Hawkins presented Item B9 to the Council. Anne Tucker told the Council that this request was passed unanimously by the Planning Commission at their meeting.

Councilman Ledbetter stepped out of the meeting.

Ms. Tucker stated that the applicant isn't sure what he would put on the parcel, but the C-2 zoning would give him more options and be more attractive to lessees. Councilwoman Isby made a motion to adopt the Ordinance and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilman Hawkins, Councilman Jones, Councilman Grimes, Councilman Spurgers, Councilman Hawks, Councilwoman Isby and Councilwoman Mehl. The Ordinance passed 7-0.

**10. Ordinance to rezone property located at 51 Southerland Road from A-1 to R-1.  
O-26-09**

Councilman Hawkins presented Item B10 to the Council. Anne Tucker told the Council that this request was passed 7-0 at the Planning Commission meeting but there were neighbors at the meeting that spoke in opposition to the request. She added that rezoning from A-1 to R-1 is a natural progression.

Councilman Ledbetter rejoined the meeting.

Ms. Tucker stated that it is a unique area, as there is a proposed roundabout that will encompass the entrance of Southerland Road, and there are homes on large lots on the road. She said that with the acreage there, the applicant could have up to 180 parcels, at 1000' square foot lots, but with everything considered he would likely not get more than 96. She added that the lots would not be as large as the neighbors would like them to be but would probably be larger than the standard for R-1. Ms. Tucker told the Council that there is a large mixture of zonings in that area, and reiterated the natural progression is R-1 from A-1. Councilman Hawkins added that the Council does not usually deny R-1 requests. Councilman Isby stated that it is an area that is sure to be redeveloped. Councilman Jones confirmed that the Planning Commission approved the request 7-0, but Ms. Tucker added that there were about 5 people who spoke in opposition, who were neighbors or from the area. Mayor Castleberry asked if there was anyone present to speak for or against the matter. No one came forward. Councilman Hawks made a motion to adopt the Ordinance and Councilman Ledbetter seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Mehl, Councilman Ledbetter, Councilman Grimes, Councilman Hawks, Councilman Spurgers, Councilman Hawkins, Councilman Jones, and Councilwoman Isby. The Ordinance passed 8-0.

**C. Public Safety Committee: (District Court, Department of Information Systems & Technology, Animal Welfare, CEOC (Communication Emergency Operations Center), Police, Fire, & Office of the City Attorney.**

**1. Consideration to approve the removal and disposal of inventory (information technology) for the Conway Police Department.**

**MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS**

Mayor Castleberry presented Item C1 to the Council. Chief Harris told the Council that these were items that were no longer in service or inoperative. Councilwoman Mehl made a motion to approve the removal and Councilwoman Isby seconded it. A vote was called and the motion carried 8-0.

**2. Consideration to approve the removal and disposal of inventory (SWAT weapons) for the Conway Police Department.**

Mayor Castleberry presented Item C2 to the Council. Councilwoman Isby made a motion to approve the removal and Councilwoman Mehl seconded it. A vote was called and the motion carried 8-0.

**3. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department.**

**O-26-10**

Mayor Castleberry presented Item C3 to the Council. Chief Harris told the Council that these funds were mostly from extra duty. Councilman Spurgers made a motion to adopt the Ordinance and Councilwoman Mehl seconded it. The Clerk called the roll with the following voting "Aye": Councilwoman Isby, Councilman Ledbetter, Councilman Jones, Councilwoman Mehl, Councilman Hawks, Councilman Grimes, Councilman Spurgers, and Councilman Hawkins. The Ordinance passed 8-0.

**4. Ordinance appropriating asset forfeiture funds for the Conway Police Department.**

**O-26-11**

Mayor Castleberry presented item C4 to the Council. Chief Harris told the Council that the funds would be used to update the audio visual equipment for the department as well as updated Tasers and equipment. Councilwoman Isby made a motion to adopt the Ordinance and Councilman Spurgers seconded it. The Clerk called the roll with the following voting "Aye": Councilman Jones, Councilwoman Mehl, Councilman Hawkins, Councilman Grimes, Councilman Spurgers, Councilwoman Isby, Councilman Ledbetter, Councilman Hawks.

**Adjournment-----**

***PASSED this 10<sup>th</sup> day of February, 2026***

**APPROVED:**

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***Mayor, Bart Castleberry***

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***City Clerk, Denise Hurd***



City of Conway, Arkansas  
Monthly Financial Reports  
December 31<sup>st</sup>, 2025

City of Conway  
 Monthly Financial Report - General Fund  
 For the month ended December 31, 2025



<b>Revenues</b>	<b>Budget</b>	<b>Month Activity</b>	<b>Year to Date</b>	<b>Encumbered</b>	<b>(Over)/Under Budget</b>	<b>% Expend/Collect</b>
Property Tax	5,000,000	268,232	5,418,529		(418,529)	108%
Payments in Lieu of Tax	30,000	-	(200,478)		230,478	-668%
State Tax Turnback	2,400,000	264,962	2,761,787		(361,787)	115%
Sales Tax	30,500,000	2,541,512	30,327,954		172,046	99%
Beverage Tax	650,000	52,544	660,127		(10,127)	102%
Franchise Fees	3,898,400	313,499	4,610,481		(712,081)	118%
Licenses and Permits	654,000	24,017	551,699		102,301	84%
Public Safety	4,525,416	111,873	3,692,560		832,855	82%
Community Center	1,514,213	650,951	1,039,802		474,411	69%
Parks & Recreation	881,300	27,147	1,137,527		(256,227)	129%
Interest Income	450,000	63,377	929,252		(479,252)	207%
Contributions and Donations	5,000	-	5,500		(500)	110%
Grant Revenue	39,342	-	39,342		-	100%
Proceeds from Long Term Debt	4,000,000	-	3,968,530		31,470	99%
Lease Revenue	68,950	-	56,942		12,008	83%
Proceeds from Sale of Assets	3,335	314	60,481		(57,146)	1814%
Transfers In	770,000	560,000	820,000		(50,000)	106%
Insurance Proceeds	63,937	8,557	104,727		(40,790)	164%
Miscellaneous Revenues	25,000	2,726	55,563		(30,563)	222%
<b>Total Revenues</b>	<b>55,478,892</b>	<b>4,889,712</b>	<b>56,040,325</b>		<b>(561,433)</b>	<b>101%</b>
<b>Expenditures</b>						
Admin (Mayor, HR)	1,359,051	120,829	1,250,705	11,851	96,495	92%
Finance	560,813	74,134	524,631	-	36,182	94%
City Clerk/Treasurer	183,329	16,783	173,428	-	9,901	95%
City Council	95,399	14,968	87,852	-	7,547	92%
Planning	793,811	99,637	738,570	2,600	52,641	93%
Physical Plant	985,045	114,371	971,724	388	12,933	99%
Information Technology	1,755,109	188,035	1,586,895	10,369	157,845	90%
Permits and Inspections	660,217	66,238	607,006	229	52,982	92%
Community Center	9,132,830	296,277	8,422,861	500	709,469	92%
Nondepartmental	1,276,988	133,126	1,594,112	1,503	(318,627)	125%
Police	18,971,307	1,792,771	18,032,679	80,226	858,402	95%
CEOC	4,977,399	986,885	3,756,255	-	1,221,145	75%
Animal Welfare	587,477	65,763	528,994	90	58,393	90%
Municipal District Court	1,087,418	110,139	1,103,967	1,285	(17,833)	102%
City Attorney	684,993	60,893	586,809	-	98,184	86%
Fire	16,978,481	1,780,872	16,988,227	15,178	(24,924)	100%
Parks	4,599,278	474,687	4,583,610	5,305	10,363	100%
<b>Total Expenditures</b>	<b>64,688,945</b>	<b>6,396,407</b>	<b>61,538,324</b>	<b>129,525</b>	<b>3,021,096</b>	<b>95%</b>
<b>Net Revenue/(Expense)</b>	<b>(9,210,053)</b>		<b>(5,497,999)</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
General Fund  
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-12	1/28/25	Funds for the completion of the Community Center	7,600,000
O-25-13	1/28/25	Fire department beanie caps	250
O-25-25	2/25/25	Bulletproof vest funds received in 2024 to be spent in 2025	18,530
O-25-28	3/11/25	Lease office space for Police Dept	25,000
O-25-56	7/22/25	Replace outdoor warning siren	50,000
O-25-59	7/22/25	Computer equipment for police department	108,957
O-25-61	7/22/25	Firefighter pay adjustments	160,000
O-25-101	11/11/25	Police Dept Operation Shop Secure	70,000
O-25-102	11/11/25	Police Dept fuel	30,000
			<u>\$ 8,062,737</u>

City of Conway  
 Balance Sheet - General Fund  
 As of December 31, 2025



Cash - Operating	12,784,825
Cash - Reserve	2,020,227
Petty Cash	715
Taxes Receivable	5,379,139
Accounts Receivable	5,556,233
Lease Receivable	532,199
Due from Street	34,435
Due from Component Unit	521,601
Due from Municipal Court	78,686
Fuel Inventory	11,746
General Inventory	585
<b><i>Assets</i></b>	<b><u>26,920,393</u></b>
Accounts Payable	509,294
Insurance and Benefits Payable	(120,661)
Event Deposits	9,400
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Deferred Revenue	4,925,045
Unearned Revenue	1,469,873
<b><i>Liabilities</i></b>	<b><u>6,803,146</u></b>
<b><i>Fund Balance</i></b>	<b><u>20,117,247</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>26,920,393</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Street Fund  
 For the month ended December 31, 2025



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Property Tax	1,800,000	99,391	2,001,569		(201,569)	111%
Payments in Lieu of Tax	10,000	-	-		10,000	0%
State Tax Turnback	4,800,000	390,428	4,894,857		(94,857)	102%
State Tax Turnback - Other	80,000	-	-		80,000	0%
Severance Tax	100,000	6,508	98,489		1,512	98%
State Tax Turnback - Wholesale	400,000	36,394	426,149		(26,149)	107%
Sales Tax	420,000	35,611	424,945		(4,945)	101%
Federal Grant Revenues	-	-	664,169		(664,169)	-
Sign Permits	-	180	360		(360)	-
Engineering Fees	10,000	3,350	15,450		(5,450)	155%
Fees for Street Cuts	-	4,615	94,830		(94,830)	-
Insurance Proceeds	-	-	7,231		(7,231)	-
Interest Income	200,000	20,576	265,079		(65,079)	133%
Miscellaneous Revenues	-	7	2,379		(2,379)	-
<b>Total Revenues</b>	<b>7,820,000</b>	<b>597,061</b>	<b>8,895,506</b>	<b>-</b>	<b>(1,075,506)</b>	<b>114%</b>
<b>Expenditures</b>						
Personnel Costs	3,495,381	296,325	2,856,020	-	639,361	82%
Other Operating Costs	4,567,698	897,670	5,088,053	50,029	(570,384)	111%
Total Operating Costs	8,063,079	1,193,996	7,944,073	50,029	68,977	99%
Capital Outlay	1,501,969	206,918	1,056,685	498,538	(53,254)	70%
<b>Total Expenditures</b>	<b>9,565,049</b>	<b>1,400,913</b>	<b>9,000,758</b>	<b>548,567</b>	<b>15,723</b>	<b>94%</b>
<b>Net Revenue/(Expense)</b>	<b>(1,745,049)</b>		<b>(105,252)</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
Street Fund  
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-04	1/14/25	Condemnation settlement - Linn	267,875
O-25-17	2/11/25	Install fiber optic lines on Dave Ward Dr.	130,000
O-25-18	2/11/25	Technology upgrades for Harkrider facility	125,000
			<u>\$ 522,875</u>

City of Conway  
Balance Sheet - Street Fund  
As of December 31, 2025



Cash - Operating	5,911,161
Taxes Receivable	75,371
Accounts Receivable	2,415,724
<b><i>Assets</i></b>	<b><u>8,402,257</u></b>
Accounts Payable	86,775
Insurance and Benefits Payable	7,133
Due to General Fund	34,435
Deferred Revenue	1,804,867
<b><i>Liabilities</i></b>	<b><u>1,933,210</u></b>
<b><i>Fund Balance</i></b>	<b>6,469,046</b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>8,402,257</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Sanitation  
 For the month ended December 31, 2025



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Sanitation Fee Rev-Residential	10,000,000	755,908	10,601,732		(601,732)	106%
Proceeds - Recycled Materials	500,000	38,093	559,560		(59,560)	112%
Landfill Fees - General	350,000	45,441	488,844		(138,844)	140%
Insurance Proceeds	-	-	3,896		(3,896)	-
Interest Income	600,000	75,878	990,283		(390,283)	165%
Proceeds from Sale of Assets	-	-	37,311		(37,311)	-
Miscellaneous Revenues	-	350	4,449		(4,449)	-
<b>Total Revenues</b>	<b>11,450,000</b>	<b>915,669</b>	<b>12,686,075</b>	<b>-</b>	<b>(1,236,075)</b>	<b>111%</b>
<b>Expenditures</b>						
Personnel Costs	6,351,500	585,676	6,113,348	-	238,152	96%
Other Operating Costs	5,557,052	902,867	3,713,710	80,143	1,763,198	67%
Total Operating Costs	11,908,552	1,488,542	9,827,059	80,143	2,001,350	83%
Capital Outlay	4,438,218	955,048	3,167,299	12,235	1,258,683	71%
<b>Total Expenditures</b>	<b>16,346,770</b>	<b>2,443,590</b>	<b>12,994,358</b>	<b>92,378</b>	<b>3,260,034</b>	<b>79%</b>
<b>Net Revenue/(Expense)</b>	<b>(4,896,770)</b>		<b>(308,283)</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
Sanitation Fund  
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-12	1/28/25	Funds for the completion of the Community Center	2,000,000

City of Conway  
 Balance Sheet - Sanitation  
 As of December 31, 2025



Cash - Operating	15,695,371
Petty Cash	200
Post Closure Cash Account	7,340,481
Due from Component Unit	993,020
General Inventory	2,122
Land & Buildings	2,165,364
Infrastructure	949,835
Machinery, Equipment & Vehicles	3,495,611
Deferred Outflows of Resources	445,823
Deferred Outflows of Resources-OPEB	193,091
<b><i>Assets</i></b>	<b><u>31,280,918</u></b>
Accounts Payable	603,905
Insurance and Benefits Payable	(9,164)
Compensated Absences	272,889
Net Pension Obligation	11,963,551
Deferred Inflows of Resources	2,805,804
Deferred Inflows of Resources-OPEB	280,270
Net OPEB Liability	882,704
Landfill Close/Post Close	9,283,034
<b><i>Liabilities</i></b>	<b><u>26,082,993</u></b>
<b><i>Net Position</i></b>	<b><u>5,197,926</u></b>
<b><i>Total Liabilities and Net Position</i></b>	<b><u>31,280,918</u></b>

\*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
 Monthly Financial Report - Airport  
 For the month ended December 31, 2025



	<u>Budget</u>	<u>Month Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>(Over)/Under Budget</u>	<u>% Expend/Collect</u>
<b>Revenues</b>						
Sales Tax	40,000	3,106	40,546		(546)	101%
Airport Fuel Sales	1,720,000	169,785	1,913,293		(193,293)	111%
T-Hangar Rent	185,400	7,135	192,971		(7,571)	104%
Community Hangar Rent	43,200	4,000	31,000		12,200	72%
Ground Leases	20,665	-	35,708		(15,043)	173%
Misc Revenue - Non air	10,000	-	15,733		(5,733)	157%
Miscellaneous Revenues	22,000	3,284	35,292		(13,292)	160%
<b>Total Revenues</b>	<b>2,041,265</b>	<b>187,310</b>	<b>2,264,543</b>	<b>-</b>	<b>(223,278)</b>	<b>111%</b>
<b>Expenditures</b>						
Personnel Costs	429,023	45,063	453,147	-	(24,124)	106%
Fuel for Resale	1,450,000	101,939	1,408,158	-	41,842	97%
Other Operating Costs	170,242	12,246	170,810	4,691	(5,259)	100%
Total Operating Costs	2,049,265	159,249	2,032,114	4,691	12,459	99%
Capital Outlay	36,000	-	-	-	36,000	0%
<b>Total Expenditures</b>	<b>2,085,265</b>	<b>159,249</b>	<b>2,032,114</b>	<b>4,691</b>	<b>48,459</b>	<b>97%</b>
<b>Net Revenue/(Expense)</b>	<b>(44,000)</b>		<b>232,428</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
Airport Fund  
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-02	1/14/25	FAA grant match	36,000

City of Conway  
 Balance Sheet - Airport  
 As of December 31, 2025



Cash - Operating	467,150
Taxes Receivable	5,550
Accounts Receivable - Fuel Vendor	88,451
Fuel Inventory	76,305
Land	1,254,473
Buildings	4,522,530
Machinery & Equipment	84,682
Infrastructure	20,102,639
Deferred Outflows of Resources-OPEB	2,647
<b><i>Assets</i></b>	<b><u>26,604,428</u></b>
Accounts Payable	683
Compensated Absences	12,153
Deferred Inflows of Resources	12,099
Deferred Inflows of Resources-OPEB	3,842
Unearned Revenue	256,944
Note Payable	600,000
<b><i>Liabilities</i></b>	<b><u>885,721</u></b>
<b><i>Net Position</i></b>	<b><u>25,718,707</u></b>
<b><i>Total Liabilities &amp; Net Position</i></b>	<b><u>26,604,428</u></b>

\*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
Monthly Financial Report - Major Project Funds  
As of December 31, 2025



Parks and Rec A&P Tax

Balance, 11/30/25	1,289,109
Receipts	473,972
Payments	(1,087,194)
Balance, 12/31/25	\$ 675,887

Pay as you go Sales Tax

Balance, 11/30/25	13,150,782
Receipts	643,632
Payments	(146,407)
Balance, 12/31/25	\$ 13,648,007

Street Impact Fees

Balance, 11/30/25	1,650,713
Receipts	83,459
Payments	(2,548)
Balance, 12/31/25	\$ 1,731,624

Parks Impact Fees

Balance, 11/30/25	461,481
Receipts	22,353
Payments	(894)
Balance, 12/31/25	\$ 482,940

Street Sales Tax

Balance, 11/30/25	20,269,784
Receipts	303,648
Payments	(191,767)
Balance, 12/31/25	\$ 20,381,665

American Rescue Plan Act

Balance, 11/30/25	1,031,773
Receipts	1,437
Payments	(937,445)
Balance, 12/31/25	\$ 95,765



City of Conway, Arkansas  
Monthly Financial Reports  
January 31, 2026

# City of Conway

## Monthly Financial Report - General Fund

For the month ended January 31, 2026



Revenues	Budget	Month	Year to Date	Encumbered	(Over)/Under	%
		Activity			Budget	Expend/Collect
Property Tax	5,300,000	401,083	401,083		4,898,917	8%
Payments in Lieu of Tax	30,000	-	-		30,000	0%
State Tax Turnback	2,900,000	129,508	129,508		2,770,492	4%
Sales Tax	31,500,000	2,493,853	2,493,853		29,006,147	8%
Beverage Tax	650,000	-	-		650,000	0%
Franchise Fees	4,399,720	384,545	384,545		4,015,175	9%
Licenses and Permits	654,000	17,758	17,758		636,242	3%
Public Safety	4,205,900	178,598	178,598		4,027,302	4%
Community Center	2,428,427	-	-		2,428,427	0%
Parks & Recreation	1,087,400	96,139	96,139		991,261	9%
Interest Income	900,000	63,141	63,141		836,859	7%
Contributions and Donations	-	850	850		(850)	-
Grant Revenue	-	196,739	196,739		(196,739)	-
Lease Revenue	70,000	-	-		70,000	0%
Proceeds from Sale of Assets	-	2,389	2,389		(2,389)	-
Transfers In	770,000	-	-		770,000	0%
Insurance Proceeds	-	8,802	8,802		(8,802)	-
Miscellaneous Revenues	25,000	530	530		24,470	2%
<b>Total Revenues</b>	<b>54,920,447</b>	<b>3,973,936</b>	<b>3,973,936</b>		<b>50,946,511</b>	<b>7%</b>
<b>Expenditures</b>						
Admin (Mayor, HR)	1,250,131	80,893	80,893	9,880	1,159,358	6%
Finance	548,677	26,687	26,687	-	521,990	5%
City Clerk/Treasurer	182,358	14,780	14,780	356	167,222	8%
City Council	102,734	-	-	-	102,734	0%
Planning	723,418	36,129	36,129	3,030	684,259	5%
Physical Plant	1,016,273	57,298	57,298	7,957	951,018	6%
Information Technology	1,801,439	79,944	79,944	48,823	1,672,671	4%
Permits and Inspections	661,171	45,919	45,919	179	615,073	7%
Community Center	3,066,910	146,654	146,654	1,697	2,918,560	5%
Nondepartmental	1,590,388	168,206	168,206	403	1,421,779	11%
Police	18,500,979	1,392,783	1,392,783	109,187	16,999,009	8%
CEOC	3,374,775	251,501	251,501	1,159	3,122,115	7%
Animal Welfare	618,055	41,883	41,883	1,240	574,932	7%
Municipal District Court	991,418	75,707	75,707	163	915,548	8%
City Attorney	679,385	46,461	46,461	89	632,835	7%
Fire	15,553,046	992,634	992,634	11,845	14,548,567	6%
Parks	4,725,929	275,671	275,671	25,185	4,425,073	6%
<b>Total Expenditures</b>	<b>55,387,086</b>	<b>3,733,150</b>	<b>3,733,150</b>	<b>221,194</b>	<b>51,432,741</b>	<b>7%</b>
<b>Net Revenue/(Expense)</b>	<b>(466,639)</b>		<b>240,786</b>			

\*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
General Fund  
2026

Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
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City of Conway  
 Balance Sheet - General Fund  
 As of January 31, 2026



Cash - Operating	12,749,464
Cash - Reserve	2,006,621
Petty Cash	715
Taxes Receivable	5,379,139
Accounts Receivable	5,556,196
Lease Receivable	532,199
Due from Other Funds	6,707
Due from Street	51,817
Due from Component Unit	521,601
Due from Municipal Court	78,686
Fuel Inventory	(7,996)
General Inventory	585
<b><i>Assets</i></b>	<b><u>26,875,737</u></b>
Accounts Payable	545,940
Insurance and Benefits Payable	(61,154)
Event Deposits	9,400
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Deferred Revenue	4,925,047
Unearned Revenue	1,469,873
<b><i>Liabilities</i></b>	<b><u>6,899,302</u></b>
<b><i>Fund Balance</i></b>	<b><u>19,976,436</u></b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>26,875,737</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Street Fund  
 For the month ended January 31, 2026



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
<b>Revenues</b>						
Ad Valorem Tax	1,800,000	147,722	147,722		1,652,278	8%
Payments in Lieu of Tax	10,000	-	-		10,000	0%
State Tax Turnback	5,000,000	340,118	340,118		4,659,882	7%
Severance Tax	100,000	6,791	6,791		93,209	7%
State Tax Turnback - Wholesale	420,000	23,065	23,065		396,935	5%
Sales Tax	420,000	34,943	34,943		385,057	8%
Engineering Fees	10,000	-	-		10,000	0%
Fees for Street Cuts	50,000	8,852	8,852		41,148	18%
Interest Income	200,000	20,615	20,615		179,385	10%
<b>Total Revenues</b>	<b>8,010,000</b>	<b>582,106</b>	<b>582,106</b>	-	<b>7,427,894</b>	<b>7%</b>
<b>Expenditures</b>						
Personnel Costs	3,458,178	251,783	251,783	-	3,206,395	7%
Other Operating Costs	4,217,617	128,450	128,450	96,243	3,992,924	3%
Total Operating Costs	7,675,795	380,233	380,233	96,243	7,199,320	5%
Capital Outlay	868,309	277,576	277,576	225,029	365,704	32%
<b>Total Expenditures</b>	<b>8,544,105</b>	<b>657,809</b>	<b>657,809</b>	<b>321,272</b>	<b>7,565,024</b>	<b>8%</b>
<b>Net Revenue/(Expense)</b>	<b>(534,105)</b>		<b>(75,703)</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway  
Street Fund  
2026  
Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
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City of Conway  
Balance Sheet - Street Fund  
As of January 31, 2026



Cash - Operating	6,337,875
Taxes Receivable	75,371
Accounts Receivable	2,415,724
<b><i>Assets</i></b>	<b><u>8,828,970</u></b>
Accounts Payable	52,469
Insurance and Benefits Payable	7,133
Due to General Fund	51,817
Deferred Revenue	1,804,867
<b><i>Liabilities</i></b>	<b><u>1,916,285</u></b>
<b><i>Fund Balance</i></b>	<b>6,912,685</b>
<b><i>Total Liabilities &amp; Fund Balance</i></b>	<b><u>8,828,970</u></b>

\*All figures are unaudited

City of Conway  
 Monthly Financial Report - Sanitation  
 For the month ended January 31, 2026



<b>Revenues</b>	<b><u>Budget</u></b>	<b><u>Month</u> <u>Activity</u></b>	<b><u>Year to</u> <u>Date</u></b>	<b><u>Encumbered</u></b>	<b><u>(Over)/Under</u> <u>Budget</u></b>	<b><u>%</u> <u>Expend/Collect</u></b>
Sanitation Fee Rev-Residential	10,350,000	1,068,483	1,068,483		9,281,517	10%
Proceeds - Recycled Materials	450,000	11,815	11,815		438,185	3%
Landfill Fees - General	400,000	14,269	14,269		385,731	4%
Interest Income	950,000	72,353	72,353		877,647	8%
Miscellaneous Revenues	-	112	112		(112)	-
<b>Total Revenues</b>	<b>12,150,000</b>	<b>1,167,033</b>	<b>1,167,033</b>	<b>-</b>	<b>10,982,967</b>	<b>10%</b>
<b>Expenditures</b>						
Personnel Costs	6,359,725	670,249	670,249	-	5,689,476	11%
Other Operating Costs	<u>3,633,000</u>	<u>7,882</u>	<u>7,882</u>	<u>7,118</u>	<u>3,618,000</u>	<u>0%</u>
Total Operating Costs	9,992,725	678,131	678,131	7,118	9,307,476	7%
Capital Outlay	<u>2,025,000</u>	-	-	-	<u>2,025,000</u>	<u>0%</u>
<b>Total Expenditures</b>	<b>12,017,725</b>	<b>678,131</b>	<b>678,131</b>	<b>7,118</b>	<b>11,332,476</b>	<b>6%</b>
<b>Net Revenue/(Expense)</b>	<b>132,275</b>		<b><u>488,902</u></b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
Sanitation Fund  
2026  
Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
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City of Conway  
 Balance Sheet - Sanitation  
 As of January 31, 2026



Cash - Operating	15,705,793
Petty Cash	200
Post Closure Cash Account	7,340,481
Due from Component Unit	1,857,833
General Inventory	2,122
Land & Buildings	2,165,364
Infrastructure	949,835
Machinery, Equipment & Vehicles	3,495,611
Deferred Outflows of Resources	445,823
Deferred Outflows of Resources-OPEB	193,091
<b><i>Assets</i></b>	<b><u>32,156,153</u></b>
Accounts Payable	90,241
Insurance and Benefits Payable	(9,164)
Compensated Absences	272,889
Net Pension Obligation	11,963,551
Deferred Inflows of Resources	2,805,804
Deferred Inflows of Resources-OPEB	280,270
Net OPEB Liability	882,704
Due to Other Funds	5,215
Landfill Close/Post Close	9,283,034
<b><i>Liabilities</i></b>	<b><u>25,574,544</u></b>
<b><i>Net Position</i></b>	<b><u>6,581,609</u></b>
<b><i>Total Liabilities and Net Position</i></b>	<b><u>32,156,153</u></b>

\*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
 Monthly Financial Report - Airport  
 For the month ended January 31, 2026



<b>Revenues</b>	<b>Budget</b>	<b>Month Activity</b>	<b>Year to Date</b>	<b>Encumbered</b>	<b>(Over)/Under Budget</b>	<b>% Expend/Collect</b>
Sales Tax	40,000	4,042	4,042		35,958	10%
Airport Fuel Sales	1,720,000	73,518	73,518		1,646,482	4%
T-Hangar Rent	270,000	59,661	59,661		210,339	22%
Community Hangar Rent	72,000	4,265	4,265		67,735	6%
Ground Leases	20,665	-	-		20,665	0%
Misc Revenue - Non air	10,000	7,782	7,782		2,218	78%
Miscellaneous Revenues	22,000	1,582	1,582		20,418	7%
<b>Total Revenues</b>	<b>2,154,665</b>	<b>150,850</b>	<b>150,850</b>	<b>-</b>	<b>2,003,815</b>	<b>7%</b>
<b>Expenditures</b>						
Personnel Costs	459,430	43,695	43,695	-	415,735	10%
Fuel for Resale	1,450,000	76,368	76,368	-	1,373,632	5%
Other Operating Costs	191,250	2,400	2,400	652	188,198	1%
Total Operating Costs	2,100,680	122,463	122,463	652	1,977,565	6%
<b>Total Expenditures</b>	<b>2,100,680</b>	<b>122,463</b>	<b>122,463</b>	<b>652</b>	<b>1,977,565</b>	<b>6%</b>
<b>Net Revenue/(Expense)</b>	<b>53,985</b>		<b>28,388</b>			

\*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway  
Airport Fund  
2026  
Fund Balance Appropriations



<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
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City of Conway  
 Balance Sheet - Airport  
 As of January 31, 2026



Cash - Operating	568,957
Taxes Receivable	5,550
Accounts Receivable - Fuel Vendor	22,206
Fuel Inventory	78,162
Land	1,254,473
Buildings	4,522,530
Machinery & Equipment	84,682
Infrastructure	20,102,639
Deferred Outflows of Resources-OPEB	2,647
<b><i>Assets</i></b>	<b><u>26,641,847</u></b>
Accounts Payable	8,325
Compensated Absences	12,153
Deferred Inflows of Resources	12,099
Deferred Inflows of Resources-OPEB	3,842
Due to General Fund	1,493
Unearned Revenue	256,944
Note Payable	600,000
<b><i>Liabilities</i></b>	<b><u>894,855</u></b>
<b><i>Net Position</i></b>	<b>25,746,992</b>
<b><i>Total Liabilities &amp; Net Position</i></b>	<b><u>26,641,847</u></b>

\*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway  
Monthly Financial Report - Major Project Funds  
As of January 31, 2026



Parks and Rec A&P Tax

Balance, 12/31/25	675,887
Receipts	417,231
Payments	(281,656)
Balance, 1/31/26	\$ 811,462

Pay as you go Sales Tax

Balance, 12/31/25	13,648,007
Receipts	43,469
Payments	(617,255)
Balance, 1/31/26	\$ 13,074,221

Street Impact Fees

Balance, 12/31/25	1,731,624
Receipts	19,353
Payments	(5,871)
Balance, 1/31/26	\$ 1,745,107

Parks Impact Fees

Balance, 12/31/25	482,940
Receipts	2,986
Payments	-
Balance, 1/31/26	\$ 485,926

Street Sales Tax

Balance, 12/31/25	20,381,665
Receipts	66,004
Payments	(627,029)
Balance, 1/31/26	\$ 19,820,641

City of Conway, Arkansas  
Office of the Mayor

# Memo:

**To:** Mayor Bart Castleberry  
**CC:** City Council Members  
**From:** Felicia Rogers  
**Date:** February 18<sup>th</sup>, 2026  
**Re:** February 24<sup>th</sup>, 2026 City Council Agenda

---

The following ordinances are included on the February 24<sup>th</sup>, 2026, City Council Agenda for consideration of waiving the three readings of each ordinance:

1. A-3 Ordinance to approve the updated 2026 Permit Fee Schedule for the Permits & Inspections Department.



**City of Conway, Arkansas  
Resolution No. R-26-\_\_\_**

**A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF A PORTION OF BRUCE STREET FROM FARRIS STREET TO WESTERN AVENUE, IN THE CITY OF CONWAY, ARKANSAS:**

**Whereas**, a petition has been filed with the City Council of the City of Conway, Arkansas by University of Central Arkansas to abandon the portion of Bruce Street aforementioned, within the corporate limits of the City of Conway, Arkansas; and

**Whereas**, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS:**

1. That the City Council shall hear said petition at its regular meeting to be held in the Conway City Council Chambers, 1111 Main Street, Conway, Arkansas, on the 10<sup>th</sup> day of March 2026 at 6:00 pm.
2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the matter prescribed by law.

**PASSED** this 24<sup>th</sup> day of February 2026.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Denise Hurd  
City Clerk/Treasurer**



UNIVERSITY OF  
CENTRAL  
ARKANSAS™

OFFICE OF THE  
PRESIDENT

City of Conway  
Office of the Mayor  
1111 Main St  
Conway, AR 72032

RE: Request to close portion of Bruce Street for multipurpose arena

Dear Mayor Castleberry and City Council Members:

On behalf of the University of Central Arkansas (UCA), this letter serves as UCA's formal request regarding the proposed closure of a segment of Bruce Street, extending from the intersection of Farris Road to the intersection at Western Avenue.

UCA is planning the construction of a new multipurpose arena to be located immediately north of Estes Stadium. The project site will sit atop the existing Bruce Street right-of-way. As part of this development, the affected segment of Bruce Street will be permanently closed to vehicular traffic and incorporated into the overall project footprint. UCA has already begun conversations with Conway Corporation regarding impacted utilities and working together to ensure the successful development of this project.

The area surrounding the new arena will be designed as a pedestrian-oriented boulevard intended to enhance campus connectivity, safety, and accessibility. While general vehicular traffic will be restricted, the design will ensure continued access for public safety and emergency vehicles, consistent with applicable safety standards and coordination with local emergency responders. Additionally, the soon to be constructed Connect Conway trail and path system will be enhanced by the opportunity to coordinate design efforts with this transformative project. This portion of the Connect Conway trail system will benefit from and enhance the planned arena complex and pedestrian space.

UCA believes this project will provide notable benefits to both the university and the broader Conway community by supporting athletic events, academic programming, and community gatherings, while also significantly improving the pedestrian environment in this area of campus. We appreciate the City of Conway's partnership and consideration of this request. UCA looks forward to continued collaboration as this project progresses into the design and building phases. Please do not hesitate to contact us should you require additional information or documentation.

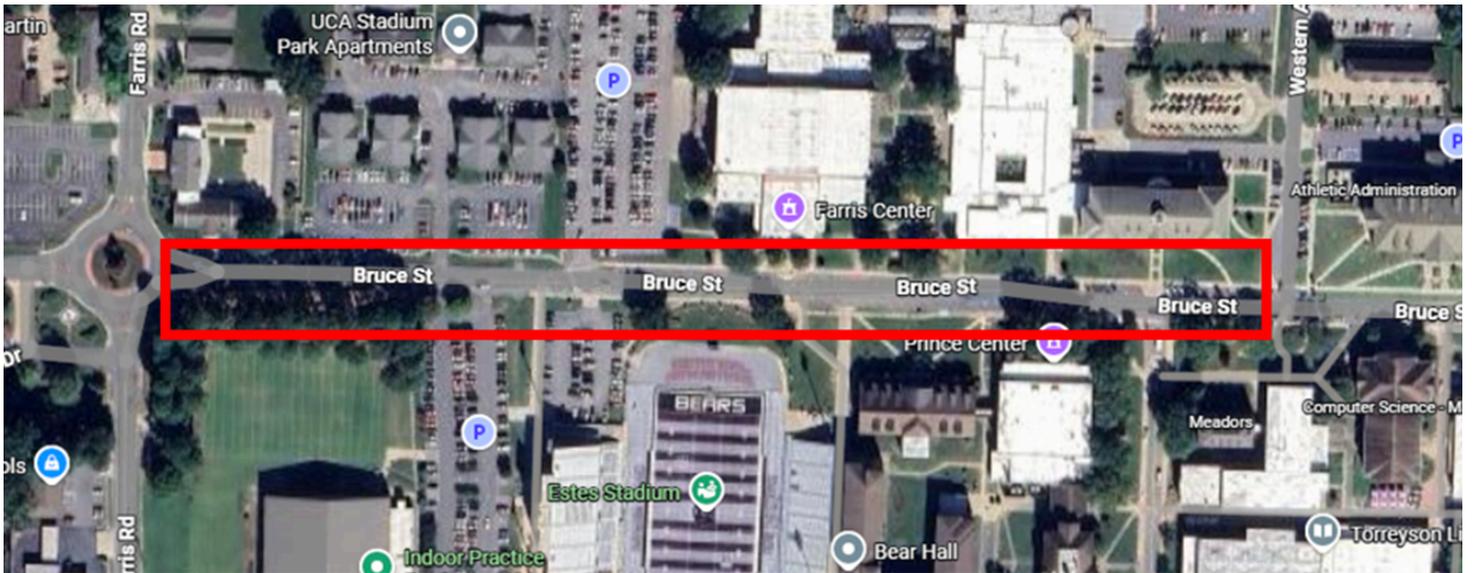
Sincerely,

A handwritten signature in blue ink that reads "Houston D. Davis".

Houston D. Davis, Ph.D.

OFFICE OF THE PRESIDENT

Wingo Hall, Suite 207 | 201 Donaghey Ave, Conway, AR 72035  
(501) 450-5286 OFFICE | (501) 450-5003 FAX | [UCA.EDU/PRESIDENT](http://UCA.EDU/PRESIDENT)





**City of Conway, Arkansas  
Ordinance No. O-26-\_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 11.16 SECTION 11.16.06 OF THE CONWAY MUNICIPAL CODE;  
AND FOR OTHER PURPOSES:**

**Whereas**, the City of Conway, Arkansas, requires building permits for development activities within the city limits; and

**Whereas**, the City Council finds that updated permit fees are necessary to ensure that the City can adequately fund related permit services associated with building inspections and development activities; and

**Whereas**, the existing building permit fee schedule outlined in Chapter 11.16, Section 11.16.06 of the City Municipal Code will be updated to reflect the new rates.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY,  
ARKANSAS:**

**Section 1:** That 11.16.06 Amendments to the code in the Conway Municipal Code are hereby amended to read as follows:

***Note: Commencing work before permit issuance shall result in doubling of the appropriate permit fee.***

Building Permit Fees Residential		
New Construction	\$0.11 per total under roof square footage	Minimum of \$250
Addition	\$0.11 per total under roof square footage	Minimum of \$50
Remodeling	\$1 per \$1,000 of the total cost of construction	Minimum of \$50
Accessory	\$0.11 per total under roof square footage	Minimum of \$50
Re-Inspect/Additional Inspection fee	\$25 per inspection	

Building Permit Fees Commercial		
New Construction	\$0.14 per total under roof square footage	Minimum of \$250
Addition	\$0.14 per total under roof square footage	Minimum of \$75
Remodeling	\$1 per \$1,000 of the total cost of construction	Minimum of \$75
Accessory	\$0.14 per total under roof square footage	Minimum of \$75
Temporary Structure	\$0.14 per total under roof square footage	Minimum of \$250
Re-Inspect/Additional Inspection fee	\$25 per inspection	

<b>Trade Fees (Plumbing, Mechanical, Electrical, Gas)</b>		
<b>Plumbing + Building Permit</b>	Residential: \$0.07 per total under roof square footage	Minimum of \$50
	Commercial: \$0.09 per total under roof square footage	Minimum of \$75
Gas	\$40	
<i>Plumbing Stand Alone</i>	Residential \$50	Commercial \$75
<b>Mechanical + Building Permit</b>	Residential: \$0.07 per total under roof square footage	Minimum of \$50
	Commercial: \$0.09 per total under roof square footage	Minimum of \$75
<i>Mechanical Stand Alone</i>	Residential \$50	Commercial \$75
<b>Electrical + Building Permit</b>	Residential: \$0.07 per total under roof square footage	Minimum of \$50
	Commercial: \$0.09 per total under roof square footage	Minimum of \$75
<i>Electrical Stand Alone</i>	Residential: \$50	Minimum of \$75
Demolitions	Residential: \$1 per \$1,000 of total cost of construction	Minimum of \$50
	Commercial: \$1 per \$1,000 of the total cost of construction	Minimum of \$100
Building Code Appeals	\$250	
Permit Review Fee	\$25	

\*State Trade Fee shall be determined by staff for all Commercial Projects according to the state rate.

\*Square footage is measured as *total under roof*.

**Section 2:** This ordinance shall be in full effect as of March 25<sup>th</sup>, 2026.

**Passed** this 24<sup>th</sup> day of February 2026.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Denise Hurd**  
**City Clerk/Treasurer**



**City of Conway, Arkansas  
Resolution No. R-26-\_\_\_\_\_**

**A RESOLUTION TO ALLOW THE CITY OF CONWAY TO ENTER INTO AN AGREEMENT FOR THE OAK ST & EAST GERMAN LANE PROJECT FOR THE CONWAY DEPARTMENT OF TRANSPORTATION; AND OTHER PURPOSES**

**Whereas**, the City of Conway has solicited bids for the Oak St & East German Lane Intersection Improvement in Conway, AR; and

**Whereas**, the City of Conway received complete proposals from two (2) different firms: HardRock Construction for the amount of \$928,391.40 and Noland Construction for the amount of \$1,418,750.00; and

**Whereas**, the City of Conway requests the Council approve the lowest bid from HardRock Construction and allows the City to enter into a contract for the amounts stated above.

**Whereas**, funding for this project was budgeted in the Transportation 2026 budget.

**NOW, THEREFORE, BE IT RESOLVED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section I:** The City of Conway accepts the lowest bid and enter into an agreement with HardRock Construction for the improvement of the intersection at Oak St & East German Ln in Conway, AR in the amount of \$928,391.40.

**Section II:** The City Council does hereby authorize the Mayor to execute all agreements and contracts regarding this project.

**Section III:** All ordinances in conflict herewith are repealed to that extent of the conflict.

**PASSED this 24<sup>th</sup> day of February 2026.**

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Denise Hurd  
City Clerk/Treasurer**



1111 MAIN STREET • CONWAY, AR 72032  
(501) 450-6105 • [planningcommission@conwayarkansas.gov](mailto:planningcommission@conwayarkansas.gov)

## MEMO

To: Mayor Bart Castleberry  
cc: City Council Members

From: Ethan Reed, 2026 Planning Commission Chairman  
Date: February 24, 2026

Re: Conditional Use request to allow up to 12 Dwelling Units Per Acre in the R-2 zone for property located at 3 Susan Lane

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Alliance Capital LLC, has requested to allow up to 12 Dwelling Units Per Acre use in the R-2 zone for property located at 3 Susan Lane, with the following legal description:

Lot 17 of Maxwell Villas Subdivision

The applicant intends to develop the site up to 12 Dwelling Units Per Acre in a single lot, which is not allowed by right in the R-2 zone but can be allowed via an approved Conditional Use Permit. This entire lot and adjacent property were rezoned in February of 2024 from R-1 to R-2 for the intent of two-family density development. This specific request is for Lot 17 of Maxwell Villas subdivision. It was always the intent of the developer to develop Lot 17 with a higher density than one duplex due to acreage of the lot. Access for Lots 1-16 of Maxwell Villas subdivision is achieved through Willow Ridge Cir and access to this site is obtained through Susan Ln to the east.

Based solely on acreage, the property could accommodate up to 12 dwelling units. If developed as shown on the submitted site plan, the applicant has accounted for required fire approved turnaround, greenspace, and parking/distance requirements for access. Site development review is required for this density on a single lot and will include review of civil engineered plans, elevations, and a drainage report. Due to developed adjacent land uses and zoning, a slightly higher density residential development can be appropriate. The PUD zone to the north across Meadowlake Rd is a mixed-use multi-family residential and commercial development. This development, and adjacent land uses, act as a transition between higher density uses to the north and single and two-family uses to the east and south.

Site development review will determine the final number of units allowed on the site additionally accounting for required lot coverage, greenspace, parking, and detention requirements.

Staff proposes the following conditions:

1. The development shall be built in a manner that is consistent with the conceptual site plan, included in this application. Major deviations of the design shall require a new or amended conditional use permit.
2. The development shall be subject to site development review in accordance with Article X of the Conway Zoning Code.
3. Building exterior facades and design shall align with commercial building design standards of Article X of the Conway Zoning Code.
4. No accessory structures shall be permitted.
5. Landscaping shall be provided along all property boundaries as required when abutting residential zonings. Additional screening, either through landscaping or fencing, shall be required to screen parking, mechanical equipment, and/or any dumpster/trash enclosures.
6. A minimum 6' privacy fence shall be installed along all interior property lines. Fencing design and location shall be approved by Planning staff prior to installation.
7. All signage shall conform to the Conway Sign Code standards for residential zones.
8. The conditional use approval shall become null and void if construction for the use does not commence within 18 months from the date of approval of this permit.
9. Any changes to or expansion of the approved use shall require an amended or new conditional use permit.
10. The conditional use permit shall expire if the use ceases for a consecutive period of greater than 18 months

The Planning Commission reviewed the request at its regular meeting on February 17, 2026 and voted 7-1 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

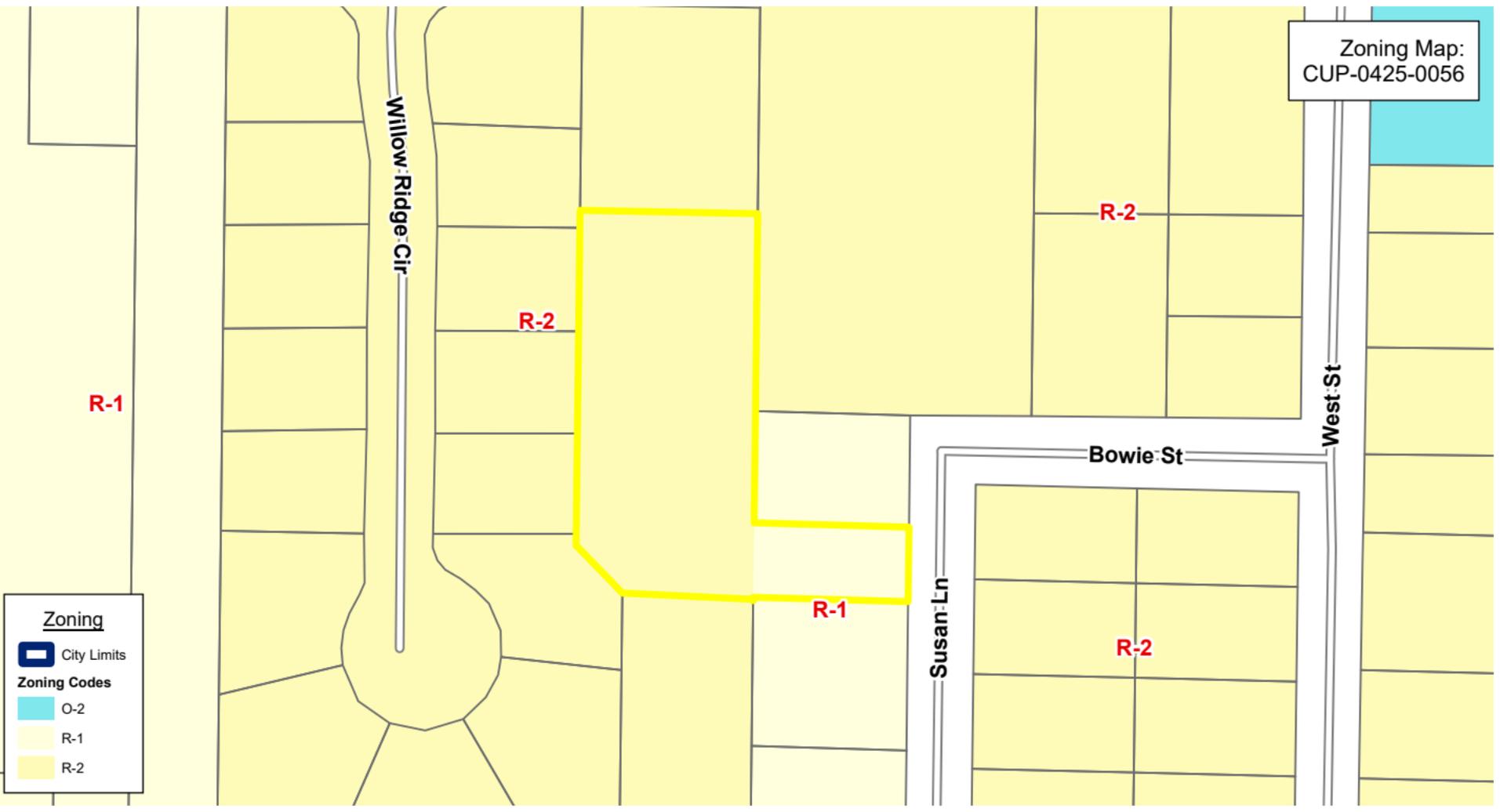


**Zoning**

 City Limits

**Zoning Codes**

-  O-2
-  R-1
-  R-2





**City of Conway, Arkansas  
Resolution No. R-26-\_\_\_\_\_**

**A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO APPLY FOR THE 2026 AARP COMMUNITY CHALLENGE GRANT; AND OTHER PURPOSES**

**Whereas,** The City of Conway seeks to improve the Don Owen Sports Complex and McGee Center through the installation of automatic push-button doors making the facilities more accessible; and

**Whereas,** the AARP Community Challenge grant seeks to make communities more livable for people of all ages with improvements that jump-start long-term change; and

**Whereas,** the city, with council approval, will make an application under the AARP Community Challenge Flagship grant program that typically awards grants in the amount of \$10,000 – \$15,000 with no matching funds required.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1.** The City Council does hereby express its support for the 2026 AARP Community Challenge grant application and shall authorize the application submittal for the Don Owen and McGee Center Automatic Door project.

**Section 2.** The City Council does hereby authorize the Mayor to execute all agreements and contracts regarding this project.

**Section 3.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 24<sup>th</sup> day of February 2026.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Denise Hurd  
City Clerk/Treasurer**



# Memo

**To:** Mayor and City Council  
**From:** Tyler Winningham, CFO  
**Date:** 02/18/2026  
**Re:** Request for Approval to Destroy Obsolete Finance Department Records

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## 1. Purpose

The purpose of this memorandum is to request formal approval to destroy certain Finance Department records that have met or exceeded their required retention periods in accordance with the City's records retention schedule and applicable Arkansas law.

## 2. Legal Authority

The proposed destruction of records is authorized under the Arkansas Freedom of Information Act and applicable Arkansas statutes governing municipal record retention and disposition. The City of Conway maintains records in compliance with state retention requirements.

All records identified for destruction have been reviewed to confirm that:

- They have satisfied all required retention periods under state law and municipal policy;
- They are not subject to any pending litigation, audit, investigation, or Freedom of Information Act request; and
- No outstanding financial, administrative, or legal need exists for their continued retention.

## 3. Recommendation

The Finance Department respectfully requests approval from the Mayor and City Council to proceed with the destruction of records identified in the attached inventory listing.

Your approval will ensure continued compliance with state law, reduce storage, and promote efficient records management practices within the City of Conway.

Tyler Winningham, CFO

